

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
February 10, 2020**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1803 hours by President Boudreau.
2. Board Members present were President Boudreau, Director Myers, and Director Abrott. Chief Loveberg was present, along with other members of SVVFR.
3. **Review and adoption of agenda:** President Boudreau moved to adopt the agenda as presented. Director Abrott seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on December 9, 2019 were submitted by President Boudreau for approval. Director Myers moved to approve the minutes with no corrections or additions. President Boudreau seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion**
 - None.
6. **Accounts Payable:**
 - a. ARC Health & Wellness \$375.00
 - b. ARC Health & Wellness \$310.27
 - c. ARC Health & Wellness \$514.09
 - d. MF Barcellos \$721.48
 - e. Duane Lemons \$1208.34
 - f. Fire Engineering \$24.00
 - g. Frontier \$296.39
 - h. Howell's Lock & Safe \$30.00
 - i. International Code Council, Inc. \$135.00
 - j. Les Schwab \$89.99
 - k. Mason Valley Janitorial \$350.00
 - l. NV Energy \$40.76
 - m. NV Energy \$92.86
 - n. NV Energy \$46.23
 - o. NV Energy \$178.03
 - p. The Parts House \$29.99
 - q. Penguin Management \$948.00
 - r. RAM Software \$3000.00
 - s. Renner Equipment \$.98
 - t. Renner Equipment \$31.99
 - u. REMSA Education \$68.00
 - v. Sierra Fire Protection \$607.00
 - w. Verizon \$137.14
 - x. VFIS \$2211.00
 - y. Walker River Mechanical \$130.00
 - z. Wells Fargo Card Services \$841.84
 - aa. Wells Fargo Card Services \$1262.01
 - bb. Zoll Medical \$359.97
 - President Boudreau moved to accept the accounts payable as reviewed and presented. Director Abrott seconded, and all were in favor. The motion passed. The claims were approved as presented.

7. Accounts Receivable:

- Ambulance fees collected were \$3,594.99 In addition, we received \$1,639.09 in Sales & Rental, and \$1,885.27 in Plan Review Fees. President Boudreau moved to accept the accounts receivables. Director Myers seconded, and all were in favor. The motion passed.

8. Correspondence Received:

- President Boudreau received a letter from community member Cathy Eckart regarding a nuisance property at 456 Upper Colony Rd. The letter was left in President Boudreau's mailbox while he was out of town, therefore he did not receive the letter in a timely fashion. The letter's intent was to invite him (as a representative of SVFPD) to the County Commissioner's meeting to support the effort for cleanup of the subject property. Property has now been cleaned up at the expense of the property owner.

9. Discussion and possible action regarding the purchase of an ambulance.

- Continuing to work on revised plans.

10. For Possible Action: The District's volunteers request that the District approve the purchase of a new half-ton pickup truck to be used as a utility vehicle in place of the current Utility 40. The Volunteers have approved the expenditure of \$20,000 in Volunteer funds toward the purchase cost. The Volunteers further request that the District surplus and sell the current C401, 2007 Ford Expedition SUV, and Utility 40, 2007 Chevrolet Trailblazer SUV, and utilize the proceeds from the sales toward the new utility vehicle.

- This item was taken out of order per request from Director Myers to allow time for Volunteer Travis Walker to arrive.
- Volunteer Travis Walker stated his agreement with the Strategic Plan that we do not need a new vehicle. Discussed the Volunteers' request for use of new Duty Chief vehicle for training in Elko; use was denied due to vehicles not being in service and training travel not being the intended use of the vehicle.
- Discussed intended purposes of new Duty Chief Vehicles. Asst Chief Park presented information on usefulness of a new utility vehicle, including things such as moving hose after large fires, not just for training.
- Discussed possibility of using Patrol 42 for training travel if needed; this would necessitate pausing the trailer program for a few days. Chief Loveberg felt that providing service to the community was a higher priority than the comfort of the Volunteers.
- President Boudreau expressed concern that we complete the new ambulance project prior to embarking on another new vehicle purchase.
- Director Abrott requested we do the research and come back with a quote.
- President Boudreau requested a comprehensive quote, including all upfitting.
- Chief Loveberg agreed to come up with a realistic quote and also a plan for how to possibly utilize the vehicles we currently have rather than purchasing another vehicle.
- Item was tabled.

11. For Possible Action: Review, discussion and possible action regarding updating Smith Valley Fire Protection District Strategic Plan.

- Workshop completed Feb. 4, 2020. Additional information added to community introduction. Will update at March meeting.

12. Fire Chief's Report:

- 19 calls in 2020.
- New rollaway workstation purchased. Still working on one more computer.
- Waiting for our IT consultant to come back and complete upgrade to Windows 10.
- Continuing to work on tentative budget draft.
- Owner of property surrounding Station 41 informed Chief Loveberg that he is planning to put the property up for sale. A previous Board of Directors had inquired about the property. They do not intend to donate but to sell for fair market value. Chief Loveberg can bring this back as agendized item in the future.

13. Discussion and possible action on the status and repair of District equipment:

- All equipment operational.

14. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- Last month we received a bid for Station 40 drainage issue. Per Captain Hunewill, we are still attempting to get a bid from a second contractor. Prints of the plans are at the County ready for pickup. If bids are under \$10,000, the cost would come out of the general fund; only if over \$10,000 can it come from acquisitions. This may present a budgeting / timing issue.

15. Smith Valley Fire District Volunteer Comments:

- Assistant Chief Park brought up a recent issue with radio communications. Chief Loveberg informed us the simulcast project should be completed in the near future. This should improve the current issues we have.
- Discussed the simulcast system, heights and locations of towers.

16. Board Member Comments:

- Discussed access to school hydrant through Hunewill property. Mrs. Hunewill is not ready to move forward at this time.

17. Public Comment:

- Thanked board for consideration.

18. Requests for items to be placed on future meeting agendas:

- Station 41 property
- Thermal imaging cameras
- Training Captain
- New utility vehicle

19. Action to adjourn:

- President Boudreau moved to adjourn. Director Myers seconded, and all were in favor. The meeting was adjourned at 1905.

Respectfully submitted,
SW, Administrative Asst.